



HEADQUARTERS: 5835 MANCHESTER AVE. | ST. LOUIS, MO 63110 | PHONE: 314.644.3500 | WWW.CKSUPPLY.COM



Welder Repair Technician Trainee

Job Type: Full-Time, Hourly, Non-Exempt
Reports to: Director of Procurement & Service
Supervises: None
Revised: 1/31/2022
Safety-Sensitive: Yes

HOW YOU WILL MAKE A DIFFERENCE

The Welder Repair Technician Trainee will learn how to inspect, troubleshoot, evaluate and then recommend the best way to properly repair welding equipment in a manner that meets or exceeds the manufacturer's operational guidance and safety. This individual will use their knowledge, established methods, procedures and techniques to repair welding and associated equipment. This position requires the individual maintain a courteous and professional manner.

CK SUPPLY CORE VALUES:

Please read slowly these are non-negotiables and we are going to ask you about them in the interview!

- ✓ **Driven** - Hardworking, Dedicated, Dependable, Desire to be the Best
- ✓ **Passionate** - Positive Attitude, Appearance, Pride, Love What We Do
- ✓ **People-Oriented** - Honest, Respectful, Trust-Worthy, Integrity
- ✓ **Solutions-Focused** - Knowledgeable, Creative, Problem-Solvers

PRIMARY DUTIES AND RESPONSIBILITIES

- Inspect, troubleshoot, repair and maintain welding machines and associated equipment according to blueprints, catalogs, data charts, and technical knowledge
- Assemble various new welding machines that necessitate gas hoses, power cables, setting voltage and building cylinder racks as required by manufacturer
- Inspect all returned rental equipment and machines to ensure there is no damage and returned equipment runs properly
- Load and unload machines for customers
- Ensure outgoing rental equipment is properly setup and tested prior to customer pick up
- Set up and operate repaired equipment to confirm accurate repair and operation
- Rewire electrical circuits as needed
- Disassemble and reassemble machines using hand tools, welding and brazing equipment, and measuring instruments
- Perform estimates of repair for service equipment
- Make independent decisions effecting quality of a repair
- Exhibit courteousness and professional image to customers
- Follow and enforce all safety guidelines and requirements including proper personal protective equipment for employees and visitors
- Adhere to the CK Core Values through behavior and words
- Other duties, as assigned, within the job classification and business



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QUALIFICATIONS/ REQUIREMENTS

- High school diploma or equivalent, required
- Technical School training preferred with an emphasis in mechanics and electronics
- Must be capable of passing test certification from two or more of the following companies within 24 months of hiring, i.e.: Miller, Lincoln, ESAB, OTC, Koike, or Hypertherm
- Must have knowledge of mechanics and electricity
- Preferred knowledge and/or experience of welding processes
- Must be able to maneuver all equipment and tools
- Ability to read and comprehend vendor repair manuals and instructions
- Ability to count and write to accurately take inventory count and complete necessary paperwork
- Ability to perform heavy work – routinely lifting 25 – 75 pounds from floor to waist and occasionally lifting 76 to greater than 100 pounds from floor to waist
- Ability to communicate and interact well with others
- Ability to work overtime and some Saturday hours as needed
- Must be able to stand for long periods of time
- Must be able to frequently stoop, twist, kneel, bend and climb ladders
- Ability to operate and use all equipment
- Ability to work independently with little supervision
- Vision correctable to within normal range for vehicle driving, report completion, and operation of all equipment

WHY YOU WILL LOVE WORKING HERE

Headquartered in St. Louis, MO, CK Supply Inc. has been the definitive source for metalworking and gas related technologies for over 70 years. As the largest independent distributor of welding and gas products in Missouri and downstate Illinois, we distribute a full line of industrial welding and gas related equipment focusing on product quality, best in class service and family values.

CK is growth minded, looking to be the dominate distributor of gas and welding supplies in the Midwest by doubling in size within the next ten years! With this growth will come new opportunities, with a promote-from-within culture leading the way.

Our mission is to provide CK employee-owners with a safe work environment that is challenging, productive, fun and rewarding.

- Competitive salary
- Employee and Family owned
- Open-book management with year-end company bonus eligibility
- Company focus on developing employees through training
- Strong brand and reputation in the market
- Competitive Medical, Dental, Vision, Long-Term Disability
- Company-Paid Short-Term Disability & Life Insurance
- HSA Account with Company Contribution



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- Flexible Spending Account
- Employee Assistance Program
- Tuition Reimbursement Program
- ESOP (Employee Stock Ownership Plan) Retirement Plan
- 401(K) with company match
- 15 Days Paid Time Off

WORK ENVIRONMENT

The following is a list of some of the conditions an employee may incur while working in this position. This list is not all-inclusive.

- Working in an uncontrolled temperature environment
- Work around dirt/dust
- Work in noisy, loud conditions for brief periods of time
- On some occasions, may be sent to customer locations for repair

EQUIPMENT UTILIZED

The following is a list of some of the types of equipment that an employee in this position may be required to operate. This list is not all-inclusive:

- Mechanical equipment
- Pressurized equipment
- Forklift
- Stockchaser
- Scanner
- Voltage/amperage loadbank
- Various welding and plasma units for testing
- Telephone
- Computer

REQUIRED SAFETY EQUIPMENT

All proper safety equipment must be worn according to company policies and OSHA/AWS regulations including, but not limited to: safety glasses, safety boots, welding hoods and gloves when testing equipment, and ear protection.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employee(s) will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.

Cee Kay Supply, Inc. and any subsidiaries are Equal Opportunity Employers (EOE).



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